

Instructions for Completing OMB Form 83-I

Please answer all questions and have the Senior Official or a designee sign the form. These instructions should be used in conjunction with 5 CFR 1320, which provides information on coverage, definitions, and other matters of procedure and interpretation under the Paperwork Reduction Act of 1995.

Once completed, submit three copies of your OMB 83-I form, at least one with an original signature, to the Regulatory Information Division (RID) as part of your ICR package.

The comment fields (“clouds,” as is in the left margin) provide context sensitive help. To open a comment field simply click your mouse once on the cloud to open the cloud, click again to close the comment. For longer comments, double clicking on a comment field enables a reader to see the entire comment using the vertical scroll bar (use file/close to return to the document.)

The margins and lines are NOT block protected, so you must fill in the form with caution, paying attention to any shifting of the existing text. The following tips should make this a simple task:

- Fill in the spaces by using the type over command. Otherwise you should delete a space for each letter you add.
- To place an “X” in a box (☒) go to the “Insert/Character” pull down menu, select “Iconic Symbols in the dialogue box, and look for the “☒” in the third row of characters. Double click on the character to place it on your form.
- Use the same font.
- Do not change table lines (although you can delete an extra space line to provide more space elsewhere.
- We do **not** recommend that you convert this form to WP5.1, some of these features are not available in WP5.1, so the text will scramble.

OPPTS staff originally created this OMB form in WP6.0 format. The help fields were added and it was converted to WP6.1 by OP/RID.

If you have any problems or questions, please call your RID Desk Officer. They are:

Rick Westlund (Team Leader), 260-2745	OPPTS
Barbara Willis, 260-9453	RCRA
Steve Vineski, 260-6155	CERCLA
Phil Silverstein, 260-2728	Air ICR renewals
Steve Witkin, 260-3728	Air Rules and Rule amendments
Lynn Johnson, 260-2964	Water, ORD, OARM, OECA (not-air related), OA, Regions

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement and any additional documentation to: **Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW Washington, DC 20503.**

1. Agency/Subagency originating request EPA OFFICE OF WATER		2. OMB control number a. <u>2</u> <u>0</u> <u>4</u> <u>0</u> - <u>0</u> <u>0</u> <u>7</u> <u>1</u> b. <input type="checkbox"/> None	
3. Type of information collection (<i>check one</i>) a. <input type="checkbox"/> New collection b. <input checked="" type="checkbox"/> Revision of a currently approved collection c. <input checked="" type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change , of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change , of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number <i>For b-f, note item A2 of Supporting Statement Instructions</i>		4. Type of review requested (<i>check one</i>) a. <input type="checkbox"/> Regular b. <input checked="" type="checkbox"/> Emergency - Approval requested by: <u>7</u> / <u>7</u> / <u>00</u> c. <input type="checkbox"/> Delegated 5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
		6. Requested expiration date a. <input checked="" type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: <u> </u> / <u> </u> / <u> </u>	
7. Title National Water Quality Inventory Reports (TMDL Final Rule:Clean Water Act Sections 305(b), 303(d), 314(a), and 106(e))			
8. Agency form number(s) (<i>If applicable</i>) 1560.06			
9. Keywords Water pollution control, Environmental protection			
10. Abstract			
11. Affected public (<i>Mark primary with "P" and all others that apply with "X"</i>) a. <u> </u> Individuals or households d. <u> </u> Farms b. <u> </u> Business or other for-profit e. <input checked="" type="checkbox"/> Federal Government c. <u> </u> Not-for-profit institutions f. <u> P </u> State, Local or Tribal Government		12. Obligation to respond (<i>Mark primary with "P" and all others that apply with "X"</i>) a. <input checked="" type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <u> P </u> Mandatory	
13. Annual reporting and recordkeeping hour burden a. Number of respondents <u> 59 </u> b. Total annual responses <u> 59 </u> 1. Percentage of these responses collected electronically <u> 80 </u> % c. Total hours requested <u>4,489,147</u> - d. Current OMB inventory <u>245,676</u> - e. Difference <u>4,243,471</u> - f. Explanation of difference 1. Program Change <u>400,484</u> 2. Adjustment <u>3,842,987</u> _____		14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>) a. Total annualized capital/startup costs <u> \$0 </u> b. Total annual costs (O&M) _____ c. Total annualized cost requested _____ d. Current OMB inventory <u> \$0 </u> e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____	
15. Purpose of information collection (<i>Mark Primary With "P" and all others that apply with "X"</i>) a. <u> </u> Application for benefits e. <u> P </u> Program planning or management b. <input checked="" type="checkbox"/> Program evaluation f. <u> </u> Research c. <input checked="" type="checkbox"/> General purpose statistics g. <input checked="" type="checkbox"/> Regulatory or compliance d. <u> </u> Audit		16. Frequency of recordkeeping or reporting (<i>check all that apply</i>) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input checked="" type="checkbox"/> Reporting 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input checked="" type="checkbox"/> Annually 7. <input checked="" type="checkbox"/> Biannually 8. <input checked="" type="checkbox"/> Other (describe) <u>Every 4 years</u>	

17. Statistical methods
Does this information collection employ statistical methods?
☐ Yes ☒ No

18. Agency contact (person who can best answer questions regarding the content of this submission)

Name: Rich Iovanna

Phone: 202-260-5194

OMB 83-I

10/95

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (I) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (I) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Program Official

Elizabeth Fellows, Director
Assessment and Watershed Protection Division
Office of Wetlands, Oceans, and Watersheds/OW

Date

Signature of Senior Official or designee	Oscar Morales, Regulatory Information Division Office of Regulatory Management and Information/OP	Date
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Certification Requirement for Paperwork Reduction Act Submissions

5 CFR 1320.9 reads “As part of the agency submission to OMB of a proposed collection of information, the agency (through the head of the agency, the Senior Official or their designee) shall certify (and provide a record supporting such certification) that the proposed collection of information --

“(a) is necessary for the proper performance of the functions of the agency, including that the information to be collected will have practical utility;

“(b) is not unnecessarily duplicative of information otherwise reasonably accessible to the agency;

“(c) reduces to the extent practicable and appropriate the burden on persons who shall provide information to or for the agency, including with respect to small entities, as defined in the Regulatory Flexibility Act 5 U.S.C. § 601(6)), the use of such techniques as:

“(1) establishing differing compliance or reporting requirements or timetables that take into account the resources available to those who are to respond;

“(2) the clarification, consolidation, or simplification of compliance and reporting requirements; or collection of information , or any part thereof;

“(3) an exemption from coverage of the collection of information, or any part thereof;

“(d) is written using plain, coherent, and unambiguous terminology and is understandable to those who are to respond;

“(e) is to be implemented in ways consistent and compatible, to the maximum extent practicable, with the existing reporting and recordkeeping practices of those who are to respond;

“(f) indicates for each recordkeeping requirement the length of time persons are required to maintain the records specified;

“(g) informs potential respondents of the information called for under § 1320.8(b)(3); [see below]

“(h) has been developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected, including the processing of the information in a manner which shall enhance, where appropriate, the utility of the information to agencies and the public;

“(I) uses effective and efficient statistical survey methodology appropriate to the purpose for which the information is to be collected; and

“(j) to the maximum extent practicable, uses appropriate information technology to reduce burden and improve data quality, agency efficiency and responsiveness to the public.”

NOTE: 5 CFR 1320.8(b)(3) requires that each collection of information:

“(3) informs and provides reasonable notice to the potential persons to whom the collection of information is addressed of:

“(I) the reasons the information is planned to be and/or has been used to further the proper performance of the functions of the agency;

“(ii) the way such information is planned to be and/or has been used to further the proper performance of the functions of the agency;

“(iii) an estimate, to the extent practicable, of the average burden of the collection (together with a request that the public direct to the agency any comments concerning the accuracy of this burden estimate and any suggestions for reducing this burden);

“(iv) whether responses to the collection of information are voluntary, required to obtain or retain a benefit (citing authority), or mandatory (citing authority);

“(v) the nature and extent of confidentiality to be provided, if any (citing authority); and

“(vi) the fact that any agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.”